Reporting Agency:	**UNDP**
Country:	**Armenia**

MONITORING ACTION AND STANDARD PROGRESS REPORT[1]

No. and title:	**Initiation Plan 00122148, 00117855, Accountable Institutions and Human Rights Protection in Armenia**
Reporting period:	**01 January 2021 – 30 June 2021**

I. PURPOSE

- *Present project's goal, objectives, duration, theory of change (if available), implementing partner and responsible parties.*

Initiation Plan goal and objectives: The European Union (EU) has agreed to provide financing to UNDP for a new phase of the human rights Project, within the frame of a bigger Project called "Accountable Institutions and Human Rights Protection in Armenia". This phase will give continuity to the programme that supported the Government of Armenia in such areas as Human Right Action Plan (HRAP), torture prevention, non-discrimination, gender-based violence and child rights.

The purpose of this Initiation Plan is to ensure smooth transition from the first to the second phases of the project and to complete UNDP necessary procedures related to the project design and appraisal, such as the Social and Environmental Screening Procedure; Design Quality Assurance Report; and the Local Project Appraisal Committee organized among the stakeholders for the final review and endorsement of the Project Document prior to its signature.

Duration:	01 January 2021 – 31 December 2021
Implementing partner:	United Nations Development Programme

II. RESOURCES AND FINANCIAL PERFORMANCE

- *Matrix showing project's total, annual and delivered resources and percentage by donor funds.*

	Total Project Budget	Current Year (2021)			All Years Delivery as of SPR date (USD)	All Years Delivery rate as of SPR date (%)
		Annual Budget	Delivery as of SPR date (USD)	Delivery rate as of SPR date (%)		
UNDP	64,900.00	64,900.00	61,785.95	95.20%	61,785.95	95.20%
Total	64,900.00	64,900.00	61,785.95	95.20%	61,785.95	95.20%

- *Indicate amount of leveraged resources, even if as a parallel funding.*

III. RESULTS, PROGRESS, INNOVATIVE AND TRANSFORMATIVE ASPECTS

- ***Programme/Outcome and Output level results: (1)*** *Indicate the project's progress vis-à-vis UNDAF/CPD outcomes, outputs, baselines, and targets, as well as (2)* ***UNDP Strategic Plan*** *(SP) and (3)* ***Sustainable Development Goals*** *(SDG).*
- ***Snapshot of Project's activities: (1)*** *Present the* ***narrative of the project's progress vis-à-vis the planned deliverables of the Results and Resources Framework of Prodoc,*** *disaggregated by years. Present additional results with a separate subtitle.* ***(2) Update RRF of Prodoc*** *(see in annex a sample of UNDP standard RRF).*

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[1] GUIDELINES: The report shall be **evidence-based, short, and informative.** Please do not delete descriptions. The report is cumulative. This means that information is added through the monitoring cycles, and by the end of the project the final report will contain key information for all years of the project. Please use the **results language i.e., changes vis-à-vis the baselines and targets highlighting value added by the project.** Financial data is indicated based on Combined Delivery Report i.e., *actual* expenditure). *Monitoring action timeline: Planning – by 20 January; Q1 report – 30 March; Q2 – 30 June; Q3 – 30 September; Q4 with provisional results – 30 November; final copy – by 20 December.* Cleared by Portfolio reports shall be maintained in project filed and uploaded in Atlas. **Project Board shall receive and endorse the project reporting and Work plan in line with the schedule indicated in ProDoc, but not less than annually.**

- ***Innovative and transformative aspects:*** *Highlight innovative practices and any transformative changes so far.*

UNSDCF6/CP Outcome 3:	**Project progress**
People benefit from effective and accountable governance systems and institutions that safeguard human rights, uphold the rule of law, and public administration that ensures effective and human-centred service delivery for all.	Capacities of 700 new patrol police officers strengthened on human rights and rule of law disciplines. New service to be launched in July 2021.
UNDP CPD Output 3.2:	
Capacities, functions and financing of rule of law, national human rights institutions/systems strengthened to protect human rights, expand access to justice and combat discrimination, with a focus on women and marginalized groups (IRRF 2.2.3).	Not applicable during the Initiation Plan period
Sustainable Development Goal: 16	
Promote peaceful and inclusive societies for sustainable development, provide access to justice for all and build effective, accountable and inclusive institutions at all levels.	The induction course and training modules for the new patrol police developed and accomplished, HR standards mainstreamed in the curricula.

Initiation Plan Progress and Interim Results:

2021

- Targeted and comprehensive training program for the new Patrol Police recruits supported (21,504 academic hours of trainings were held for 706 new patrol police officers). This will result in introduction of the service in July 2021 in Yerevan.

- The final evaluation exams of the patrol police candidates conducted. 697 officers qualified for the new service.

- Consultations on the mandate and constitutional guarantees of the HRDO conducted. Particular focus placed on the institutional guarantees and the efficiency of the functioning of the regional offices. This resulted in fine-tuning of timelines and prioritising activities to be implemented through the new Project and directed towards the HRDO support.

- Agreement reached with the MoJ and the Police on implementation modalities and priorities of the new Project. Initial arrangements made to participate in the recruitment process of the regional patrol police officers and starting from November 2021 to support the second phase of the Patrol police trainings in the regions.

- The final Description of Action and the Budget, with inputs from all the responsible agencies, submitted to the Donor for clearance and signature.

  Present in the below table a performance snapshot of the current year planned deliverables.

| Activity/Output | Expected Annual Targets/Indicators | Amount ($) | Current Year (2021) | | | | | |
| | | | Planned | | | | Actual | |
			Q1	Q2	Q3	Q4	Status	Comments
1. Training of the patrol police officers	• Training of the patrol police officers (RPA)	$ 33,000	x	x	x		*25 training modules conducted*	*Evaluation expected in July 2021*
2. HRDO capacity strengthening	• Strengthening capacity of the HRDO and implementation of the Human Rights Action Plan	$ 2,700	x	x			*Analyses conducted on HRD mandate and constitutional guarantees*	
3. New Project appraisal	• Start of the new Project		x	x	x		*In progress, the package finalised and submitted to the Donor.*	The agreement is expected in September 2021

IV. GENDER MAINSTREAMING, CROSSCUTTING RESULTS, TARGETING

- *Indicate the project's alignment with the corporate Gender Equality Strategy Outcomes and Strategic Entry Outputs (page 16 GES).*
- *Indicate the project's gender marker (GEN0-3) and **gender-responsive and gender-transformative results** vis-à-vis the prodoc framework (N.B. UNDP Country Programme Documents requests that all projects be designed and implemented at GEN2-3 level).*
- *Indicate also the project's **crosscutting results (e.g., youth empowerment, risk-informed development schemes, integrated development schemes),** as well as the project's contribution for **Leaving No One Behind (LNOB)** indicating particular **target groups.***

Initiation Plan corresponds to UNDP Gender Marker Gen 2:

2021

Promotion of gender equality principles through increased women`s engagement and role in the Police is being promoted as the key element of the reforms that would bring positive changes both within the Police and in terms of the quality of the services. To this aim, the MoJ and the Police Educational Complex in partnership with the UNDP organized recruitment process of both the trainers and the patrol police candidates, encouraging applications from female participants. As a result of an open call 149 professional trainers were selected, 45 out of which were women (30.2%). In the meantime, selection process of the new patrol police recruits was launched, as a result of which 706 candidates were selected, out of which 43 are women (6.1%).

V. RISKS AND CHALLENGES

- *Present the project's issues, challenges and bottlenecks along with the suggested solutions.*
- *(1) Update the Project Risk Log in this report (2) and in Atlas (see a sample of UNDP standard risk log attached). N.B. Risks that are no further relevant shall not be deleted from the Log but a respective statement to be made in Risk treatment/management. SESP risks to be monitored in Risk Log.*

Initiation Plan implementation/challenges:

The Project is being implemented in line with the planned workplan, timeline and targets. The trainings for the new patrol police officers and the launch of the corresponding RPA were initiated in time, enabling the start of the trainings from January 2021 with anticipation of the launch of the new patrol police in July 2021.

At the same time, though the consultations with the Donor on the status and signature of the new Project were held on a regular basis, the approval process was delayed. As a result, a cost-extension of the Initiation Plan was requested till the end of December 2021 to enable continuation of the activities and sustainable support of the Government in implementation of the reforms (please refer to the Project Document changes and risk log). During the reporting period the modified package of the new Project was shared with the Donor, and the agreement was anticipated to be signed by the end of September 2021.

VI. PRODOC CHANGES, HORIZON SCANNING

- *Present the analysis in your project's field (horizon scanning) regarding new opportunities, emerged stakeholders/donors, etc and hence the necessary changes recommended to the project document.*
- *State changes to the project document (both proposed and approved by Project Board). For substantive revision, a documented LPAC endorsement is to be presented to the Project Board. [N.B. Necessary actions regarding revised prodoc will follow].*

Given the delays in approval of the new Project package, cost-extension of the Initiation Plan was requested and granted till December 2021. The extension ensures further support and continuity of the patrol police service trainings of 706 new recruits, focusing on such disciplines as constitutional law, human rights, prevention of domestic violence, administrative/disciplinary matters and accountability. Equally, the Project team will observe the course of the trainings, participate in the final evaluation of the patrol police candidates and monitor the launch and implementation of the new service at the initial stage.

Next, the provision of expert advice and consultations with the HRDO for the start of the new Project is foreseen. The support will focus on implementation of the HRDO mandate as well as defining the workplan for the launch of the activities as envisaged by the second phase of the Project. Special emphasis to be placed on effectiveness of the work of the HRDO in the regions.

Likewise, during the extension period, the Project will implement respective procedures related to the project design and appraisal to be organised among the stakeholders for the final review and endorsement of the Project Document and Budget. The agreement is expected to be signed in September 2021. This will be followed by organisation of LPAC in September/October 2021.

VII. PARTNERSHIPS, COMMUNICATION, KNOWLEDGE MATERIALS

- *Present planned and already conducted international, cross-sectorial and inter-agency cooperation instances. Differentiate by categories e.g., "South-South Cooperation", "Inter-agency cooperation", etc.*

The Project maintains effective and efficient partnership with the main beneficiaries of the Project, i.e. HRDO, MoJ, the Police, and Police Educational Complex (PEC).

As a result of cooperation with PEC and agreement with the stakeholders, Responsible Party Agreement (RPA) for the training programme of the new patrol police officers was signed on 26 January 2021 and extended on 22 February 2021. The RPA is expected to be extended further in line with the provisions and timelines of the upcoming Project.

The Partnership with the MoJ resulted in finalisation of the consultations on the public awareness initiatives on the HRAP and the ongoing cooperation with the HRDO allowed to finetune the upcoming activities and timelines with the HRDO in the light of the new Project.

The Project maintained communication and cooperation with UNFPA and UNICEF for finalisation of the New Project Document.

- *Present a summary of communication and visibility activities with evidences (in line with Communication plan). It is recommended to include a table presenting events and links.*
- *Present the project's analytical and knowledge products in a similar table as in the above bullet point.*

Overview of the new patrol police	*Link*
Official oath ceremony of the patrol police officers	*Link*

VIII. EVALUATIONS
- *(1) Inform about planned and implemented project evaluations. (2) Attach the updated Management Response table if applicable.*

Not applicable for the Initiation phase of the Project.

IX. DONOR REPORTS
- *Present the schedule of donor reports and requests for installments with the completion status.*

Not applicable for the Initiation Plan. This monitoring report will serve donor reporting purposes if required.

X. VALIDATION OF RESULTS (FIELD VISITS) AND QUALITY ASSURANCE
- *Validation of results (filed visit) document is to be prepared during Q2 and Q4 (i.e., Annual) reports. Include in the report the last field visit document.*
- *Formulate **lessons learned** in highly strategic way.*
- *Update **quality assurance report** in the system for ongoing projects quarterly (to be cleared by programme manager and endorsed by portfolio manager (Assurer role). It is submitted and approved in the Corporate Planning System annually (Q4) for the approval of UNDP Programme Manager (RR/Approver role), with prior clearance by Assurer/Portfolio manager. For closing projects, **Project Closure quality assurance reports** to be prepared and approved in the system and presented to the last Project's Board Meeting along with the Final Report of the Project.*

Please see attached.

XI. FUTURE ACTIONS, WORK PLAN
- *Indicate key actions ahead and attach the multiyear AWP from Prodoc (UNDP template is attached).*

1. Consultation with the national stakeholders, UNFPA and UNICEF on the start of the activities of the new Project.
2. Finalisation of the Project package with the Donor, organisation of LPAC.

Results Framework[2]

Intended Outcome as stated in the UNDAF/Country [or Global/Regional] Programme Results and Resource Framework: People benefit from effective and accountable governance systems and institutions that safeguard human rights, uphold the rule of law, and public administration that ensures effective and human-centred service delivery for all
Outcome indicators as stated in the Country Programme [or Global/Regional] Results and Resources Framework, including baseline and targets: Capacities, functions and financing of rule of law, national human rights institutions/systems strengthened to protect human rights, expand access to justice and combat discrimination, with a focus on women and marginalized groups (IRRF 2.2.3)
Applicable Output(s) from the UNDP Strategic Plan:
Project title and Atlas Project Number: Accountable institutions and Human Rights Protection in Armenia (ATLAS ID 00122148, 00117855)

EXPECTED OUTPUTS	OUTPUT INDICATORS	DATA SOURCE	BASELINE		TARGETS (by frequency of data collection)		DATA COLLECTION METHODS & RISKS, COMMENTS
			Value	Year	Year 1 (2021) / FINAL		
					Planned	**Actual**	
Output 1							
Output 1.1 *Implementation of the RPA with the Police Educational Complex*	*1.1.1 Availability of patrol police trainings*	*PEC reports on trainings' implementation progress*	*Delivery of patrol police trainings*	2021	*Delivery of overall 25 modules by the end of June 2021*	*Completed*	*Organisation of trainings, evaluation of final results*
Output 1.2 *Capacity of the HRDO and implementation of the Human Rights Action Plan strengthened*	*1.2.1 HRDO institutional support*	*HRDO website/reports*	*Provision of institutional and expert support to the HRDO*	2021	*HRDO institutional support provided*	*Consultations on the mandate of HRD conducted*	*Meetings with the HRDO and other stakeholders*
Output 1.3 *New Project appraisal*	*1.3.1 New project approval*	*Signed agreement*	*Start of the new project*	2021	*New project launched*	*In progress*	*Signed agreement (expected in September 2021)*

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[2] UNDP publishes its project information (indicators, baselines, targets and results) to meet the International Aid Transparency Initiative (IATI) standards. Make sure that indicators are S.M.A.R.T. (Specific, Measurable, Attainable, Relevant and Time-bound), provide accurate baselines and targets underpinned by reliable evidence and data, and avoid acronyms so that external audience clearly understand the results of the project.

OFFLINE RISK LOG

#	Description	Risk Category	Impact & Probability	Risk Treatment / Management Measures	Risk Owner
	Enter a brief description of the risk. Risk description should include future **event and cause**. Risks identified through HACT, SES, Private Sector Due Diligence, and other assessments should be added to risk log	Social and Environmental Financial Operational Organizational Political Regulatory Strategic Other Subcategories for each risk type should be consulted to understand each risk type (see Enterprise Risk Management Policy)	Describe the potential **effect** on the project if the future event were to occur. Enter **probability** based on 1-5 scale (1 = Not likely; 5 = Expected) Enter **impact** based on 1-5 scale (1 = Low; 5 = Critical)	What actions have been taken/will be taken to manage this risk.	The person or entity with the responsibility to manage the risk.
1	Approval of the expected new Project is delayed.	Operational	I:4 P:3	Regular discussions with the Donor and the Stakeholders to keep abreast on the developments and the timeline.	RA Government
2	Delays in implementation of the activities by the national stakeholders.	Operational	I:4 P:2	Regular discussions/planning with the stakeholders	Project stakeholders
3	Re-escalation of the Nagorno-Karabakh conflict and political implications, reprioritization of needs by the Government and national institutions.	Political	I:5 P:3	Monitoring of situation. Communication with partners and stakeholders. Possible redesign of certain activities.	UNDP Senior Management
4	Shift of activities because of the COVID-19 outbreak.	Environmental	I:3 P:5	The activities, to the possible extent, will be supplemented/ replaced with digital solutions.	UNDP and Project management

ANNUAL/MULTIYEAR WORK PLAN AND BUDGET FROM PRODOC [34]

All anticipated programmatic and operational costs to support the project, including development effectiveness and implementation support arrangements, need to be identified, estimated and fully costed in the project budget under the relevant output(s). This includes activities that directly support the project, such as communication, human resources, procurement, finance, audit, policy advisory, quality assurance, reporting, management, etc. All services which are directly related to the project need to be disclosed transparently in the project document.

EXPECTED OUTPUTS *And baseline, indicators including annual targets*	PLANNED ACTIVITIES *List activity results and associated actions*	Planned Budget by Year (2021)				RESPONSIBLE PARTY	PLANNED BUDGET			
		Q1	Q2	Q3	Q4		Funding Source		Budget Description	Amount USD
Output 1: Accountable Institutions and Human Rights Protection in Armenia *Baseline (2021)* *Project break procrastinates delivery of patrol police trainings, HRDO institutional support and start of the new project*	1. Training of the patrol police officers (RPA) conducted - Implementation of the RPA with the Police Educational Complex, - Preparation and extension of the RPA with the Police Educational Complex to cover the second phase of the trainings. - Final exams of the patrol officers	x	x	x		**UNDP**	**UNDP**	75700	Trainings, Workshops and Conferences	33,000.00
Indicators: *Availability of patrol police trainings, HRDO institutional support and new project appraisal* *Targets:* *Patrol police trainings and HRDO institutional support provided; new project launched* *Related CP outcome 3:* *People benefit from effective and accountable governance systems and institutions that safeguard human rights, uphold the rule of law, and public administration that ensures effective and human-centred service delivery for all*	2. Capacity of the HRDO and implementation of the Human Rights Action Plan strengthened - Support trainings on HRDO mandate in the time of emergency, - Organise consultations on the work of the HRDO in the regions and strengthened capacity, - Implementation of the Communication/visibility Plan of the Human Rights Action Plan, - Finalisation and dissemination through social media of the PSA on the Human Rights Action Plan and audio-visual recordings of the police interviews.	x	x			**UNDP**		71200	International Consultants	800.00
								71300	Local Consultants	830.00
								74200	Audio Visual Printing Production (Translation costs)	570.00
								74200	Audio Visual Printing Production (Printing costs)	200.00
								75700	Trainings, Workshops and Conferences	300.00
	3. Initiation Plan management and project appraisal			x				71400	Contractual Services Individuals	26,600.00
								72400	Communication & Audio Visual Equip	160.00
								73100	Rental & Maintenance-Premises	1,250.00

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[3] Cost definitions and classifications for programme and development effectiveness costs to be charged to the project are defined in the Executive Board decision DP/2010/32

[4] Changes to a project budget affecting the scope (outputs), completion date, or total estimated project costs require a formal budget revision that must be signed by the project board. In other cases, the UNDP programme manager alone may sign the revision provided the other signatories have no objection. This procedure may be applied for example when the purpose of the revision is only to re-phase activities among years.

								73300	Rental & Maintenance of Inf. Tech Equip	690.00
								74500	Miscellaneous Expenses	500.00
TOTAL										64,900.00

Output Verification Template

Field Visit Report Format

The content of the field visit report varies depending on the purpose of the visit. At a minimum, any field visit report must contain an analysis of the progress towards results, the production of outputs, partnerships, key challenges and proposed actions. **This format may be slightly adjusted.**

Date of visit: 30 June 2021
Subject and venue of visit: *Initiation Plan 00122148, 00117855, "Accountable Institutions and Human Rights Protection in Armenia" Project*
Purpose of the field visit: mid-term validation of Initiation Plan results

Outcomes	Update on Outcomes	Outputs	Update on outputs	Reasons if progress below target	Update on partnership strategies	Recommendations and proposed action
People benefit from effective and accountable governance systems and institutions that safeguard human rights, uphold the rule of law, and public administration that ensures effective and human-centred service delivery for all	Support provided to the Government and the state institutions to advance reforms as foreseen by the corresponding national strategies and policy documents.	**Output 1.1** *Implementation of the RPA with the Police Educational Complex*	*25 modules conducted*		**In partnership with the PEC**	
		Output 1.2 *Capacity of the HRDO and implementation of the Human Rights Action Plan strengthened.*	*Consultations conducted*		**In partnership with the HRDO**	
		Output 1.3 *New Project package is approved*	*In progress*	The agreement is expected to be signed in September 2021	**EUD, national stakeholders**	

Participants in the field visit:

Project: Tigran Grigoryan, Project Expert

Tigran Grigoryan

Portfolio: Alla Bakunts, Head of Governance and IBM Unit

Alla Bakunts